The United B**enefice of Eynsford with Farningham and Lullingstone**

**St Martin's Church Eynsford**

**Request to book the Church**

Day and Date ............................................

Time from ................................................. (please include your set up and clear time)

Time to .....................................................

Room/Facilities required .............................................................................

Name of person booking .............................................................................

Group/Club booking on behalf of (if applicable) .........................................

.....................................................................................................................

Contact address ..........................................................................................

Contact phone number ...............................................................................

Contact email ..............................................................................................

I declare that I have read and agree to the terms and conditions of use, available at www.efl-churches.org/

I enclose a cheque/cash for the full booking fee of ....................................

*(£20 per hour for one off bookings, £15 per hour for monthly or more frequent bookings).* Please hand in your booking fee to the Rectory Office, Pollyhaugh, Eynsford, DA4 0HF.

Signed .........................................................................................................

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*Office use only:*

*Form received on...........................................................*

*Confirmation sent on.................................................... by email/post*

*Payment received on .................................................... by cash/cheque*

*Payment passed to treasurer on ................................................................*

*Person booked to open and close church.....................................................*

*Date booked by ...........................................................................................*